

## LOGISTICS/WAREHOUSE EMPLOYEE

**Are you flexible and willing to work with your colleagues to take care of our logistics in the best possible way?**

### WHAT WILL YOU DO AS A LOGISTICS/WAREHOUSING ASSISTANT AT TABB?

You will manage the warehouse efficiently and effectively to deliver products both externally (for expedition) and internally (issue goods) safely and in good condition.

### AS A LOGISTICS/WAREHOUSE EMPLOYEE WITHIN TABB :

- Unload your incoming goods: perform quantitative control of deliveries and sign off 'for receipt', unpack deliveries and put them in the right place in the warehouse.
- Deliver the required material per workstation.
- Load outgoing goods: assemble packages of goods, import and pack outgoing goods, both semi-finished and finished goods.
- Are you busy keeping up to date and processing actions in ERP system Proteus: booking in and out of goods, location of capture etc.
- Inventory and manage packaging materials, pallets, etc.
- Typically, you maintain warehouse records and monitor stocks (minimum/maximum). You signal orders to be placed. In addition, you perform quarterly and annual counts.
- You will keep orderly records and perform other administrative tasks.
- You keep the warehouse area(s) tidy and orderly. Hereby you take into account ARBO regulations for free walkways and emergency exits etc.
- You will use a forklift, reach truck and pump truck in a safe and responsible manner when working. And generally maintains the forklift and reach truck on a daily basis.
- You take initiatives to optimise the warehouse and working practices.
- You support colleagues with other work as needed.

### WHAT DO YOU BRING :

- Minimum MBO work and thinking level (educational background: Logistics)
- Knowledge of warehouse and inventory management at MBO level.
- Knowledge of administrative recording systems.
- Knowledge and experience gained in the field is a plus.
- Minimum 2 years' demonstrable experience as a warehouse assistant.
- In possession of a valid forklift and reach truck certificate.
- The following competences ; Independence, Proactive, Flexible, Orderly and meticulous, Stress-resistant , Cooperation, Quality-oriented

### WHERE DO YOU END UP?

You will join a team of ambitious and skilled colleagues. As a warehouse assistant, you will work in a process-oriented, challenging and informal working environment in which you will have the opportunity to make the best possible use of your knowledge and expand your professional expertise. Great importance is attached to collegiality, team spirit, commitment and enthusiasm within our open and direct culture.

### WHAT DO WE OFFER YOU?

- A challenging job within an innovative growing organisation
- An excellent and competitive salary, depending on your education and experience
- A committed employer with excellent conditions, consider a good company pension scheme with Nationale Nederlanden
- A good work-life balance with 31 days off per year
- Travel reimbursement
- 2 Annual health check & monitoring employee satisfaction
- 4x per year team outing & team building activities